



## Terms of Reference

### The Carlsberg Foundation Research Prizes

On the occasion of the 200<sup>th</sup> birthday of Brewer J.C. Jacobsen in 2011, the Carlsberg Foundation established two Research Prizes – one is presented to a scientist within the natural sciences, and one is awarded to a scientist within the humanities or social sciences. The prizes are awarded once a year, and each prize is worth 1 million Danish kroner. The 1 million Danish kroner is divided in funding for research (750,000) and a personal award (250,000).

The recipients of the prizes are selected by an international Prize Committee.

### The Prize Committee

- The Prize Committee members are appointed for 1 year and may be reappointed.
- The Prize Committee consists of 9 members: 4 former recipients of the Carlsberg Foundation Research Prize, two international scientists within humanities and social sciences, two international scientists within the natural sciences and the President of the Royal Danish Academy as chair of the Committee.
- The international members of the Prize Committee will receive an honorarium of €1000 or paid travel and accommodation expenses in relation to the prize ceremony of the Carlsberg Foundation Research Prizes.

### The Prize Committee members' tasks:

- To read and assess all nominations
- Signal potential conflicts of interest to the Royal Danish Academy before the assessment meeting, and not participate in any discussion or decision regarding this (please see Appendix A on impartiality)
- To attend the Prize Committee assessment meeting online
- To vote for a deputy chair of the Committee, proposed by the chair
- To discuss all nominations and select two outstanding grantees
- If agreement is not reached based on discussions, the Prize Committee is to decide by vote. In case of vote pairing the chair's vote counts twice. If the chair has a conflict of interest, the deputy chair's vote counts twice
- The chair's tasks: To convene and host meetings, organise assessment work, liaises with the Board of the Carlsberg Foundation and the Presidium of the Royal Danish Academy

#### Nominators of the Carlsberg Foundation Research Prize

- Research institutions in Denmark and scholars in Denmark and abroad may nominate a candidate
- Nominators do not need to be members of the Royal Danish Academy
- Nominators do not need to be grant holders from the Carlsberg Foundation

#### Nominees for the Carlsberg Foundation Research Prize

- Candidates must be active scientists of any nationality employed in a Danish research institution or Danish scientists living and working abroad
- Self-nominations are not accepted
- Candidates must be active researchers, meaning that they are not yet retired from their employment/occupation at the time of nomination
- Nominees do not need to be members of the Royal Danish Academy
- Nominees do not need to be grant holders from the Carlsberg Foundation

#### Award Criteria

The outstanding candidates have/must be:

- Demonstrated outstanding impact and performance in research
- Transformed, changed, moved, or challenged disciplines
- Contributed to science by rethinking or changing data, theories and/or methods
- Is a role model for younger scholars

#### The Royal Danish Academy

Tasks of the Secretariat:

- Sends out calls for nominations to universities and all relevant disciplinary fields as well as to Royal Danish Academy members domestic as foreign. The Royal Danish Academy's Presidium will encourage nominations from all universities and all relevant disciplinary fields, by contacting rectors, deans, and Royal Danish Academy members
- Answers questions regarding nominations
- Administers nominations regarding the Prize Committee
- Supervises conflicts of interest when reported
- Sends letter of acknowledgement and results of assessment to all nominators
- Liaises with communication officers in the Carlsberg Foundation
- Contacts prize recipients and arranges for participation in the award ceremony as well as the following lectures at the Royal Danish Academy
- The Royal Danish Academy remunerates the international Prize Committee members or arranges for and covers the costs of their travel and accommodation for the prize ceremony

The Carlsberg Foundation Board and collaboration with Royal Danish Academy

- The Carlsberg Foundation Board and the Royal Danish Academy's Presidium jointly proposes members for the Prize Committee
- The Carlsberg Foundation funds the prizes and the prize ceremony of the Carlsberg Foundation Research Prizes
- The Carlsberg Foundation invites guests and arranges the prize ceremony of the Carlsberg Foundation Research Prizes
- A confidential list of all nominations is shared with the Presidium and the Board to evaluate scope, quality, and numbers of nominations
- The Carlsberg Foundation Board and the Presidium of the Royal Danish Academy jointly evaluates this document and the Carlsberg Foundation Research Prizes in the fall of 2023

Appendix A

Extract from the Danish Public Administration Act:

Pursuant to Section 3(1) of the Danish Public Administration Act, a conflict of interest exists where:

1. The person concerned has a particular personal or financial interest in the outcome of the case or is currently representing or has previously represented someone in the case with such an interest,
2. The spouse, relative or person-in-law of the person concerned in the direct line of ascent or descent or in the collateral branch as close as nephews and nieces or any other closely related person has a special personal or financial interest in the outcome of the case or represents any person with such an interest,
3. The person concerned participates in the management of or is closely related to a company, an association or another private legal person who has a special interest in the outcome of the case,
4. The case relates to a complaint of or the exercise of control or supervision of another public authority and the person concerned has previously participated in the decision with the relevant authority or in the carrying out of measures relating to the case, or
5. Other circumstances exist that are likely to lead to any doubt about such person's impartiality.

No person disqualified in respect of any specific case will be allowed to decide, to take part in the decision-making or to otherwise assist in the consideration of the case in question. The relevant person must leave the conference room during the consideration of the case and may not extend any consultancy services to the persons participating in the consideration of the case or parts of the consideration of the case.